

# Dr. Lenard Kelley, Ed. D

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## Experience

April 2019—Present Archdiocese of Hartford Bloomfield, CT

### **Director of Family Life**

- Create Facilitator Training Manuals for:
  - Marriage preparation programs
  - Marriage enrichment programs
  - Infertility support programs
  - Bereavement programs
  - Divorced and separated support programs
- Train Facilitators
  - For over 133 Catholic Churches in Connecticut
  - For Marriage Preparation
  - Marriage Enrichment
  - Infertility Support
  - Bereavement
  - Divorced and Separated People
- Stay current on Marriage Preparation trends and changes
- Stay current on trends affecting the Office of Family Life
- Conducted Marriage Preparation conferences for more than 800 couples per year
- Hire Staff for the Office of Family Life
- Create and Maintain Budget for the Office of Family Life

March 2015—April 2016 Saint Bridget Catholic Church Phoenix, AZ

### **Director of Family Life / Director of Liturgy / Pastoral Associate / Director of Sacraments**

- Run Parish Day to Day Functions
- Lead Men's Spiritual Formation.
- Head of Liturgy
- Organized Ministers for Mass
- Organized Ministers for the Homebound
- Member of Adult Ministry Team
- Organize and Schedule More than 200 Liturgical Ministers
- Hire and Fire Church Staff Personnel
- Teach, Organize and Lead Adult Faith Formation
- Teach, Organize and Lead RCIA
- Marriage Preparation
- Funeral Preparation

July 2014—March 2015 Saint Thomas Aquinas Catholic Church Avondale, AZ

### **Administrative Assistant of Communications**

- Developed and Maintain Church Website.
- Weekly Bulletin.
- Develop all print media marketing materials.
- Effectively communicate the direction of leadership with staff and faithful
- Effectively communicate all aspects of communication

January 2013—July 2014 Saint Luke Catholic Church Phoenix, AZ  
**Director of Family Ministries**

- Organize family events for Parish, for example, Super bowl party, Mardi Gras party
- Lead Men's Spiritual Formation.
- Head of Liturgy
- Organized Ministers for Mass
- Organized Ministers for the homebound
- Member of Adult Ministry Team

July 2003-June 2014 Saint Bernadette Catholic Church / Our Lady of the Valley / Saint Luke Catholic Church Phoenix, AZ

**Coordinator of Youth and Young Adult Ministry**

- Saint Bernadette Catholic Church 6/2003 – 12/2007
- Our lady of the Valley / Saint Raphael Catholic Churches 07/2008 – 07/2012
- Saint Luke Catholic Church 1/2013 – 7/2014
- I developed a curriculum for all programs from 6<sup>th</sup> grade through 12<sup>th</sup> grade.
- I was responsible for all youth ministry programs from 6<sup>th</sup> through 12<sup>th</sup> grade.
- I was responsible for the Saint Bernadette Confirmation Program
- I found and develop volunteers for the youth ministry program.
- I Planed and ran retreats for the youth ministry program
- I coordinated and developed LIFE TEEN clubs in local High Schools
- I provided service opportunities for the Teens in grades 6<sup>th</sup>-12<sup>th</sup>.
- I communicated with the parish staff and volunteers on the direction of the youth ministry program.
- Plan and maintain the youth ministry budget.
- I Made sure all volunteers were “Called to Protect” educated and that they each went through sexual misconduct classes.

July 2008—June 2012 Arizona State University West Campus Phoenix, AZ  
**Campus Minister**

- Organized weekly Sunday Liturgy.
- Lead and organized Liturgy planning for all liturgical celebrations.
- I provided on-going formation for liturgical ministers.
- Coordinated Faith Formation in the Rite of Christian Initiation of Adults
- Provided Pastoral Care to students on the campus
- Collaborated with the ASU and their club committee

August 2000-May 2001 St. Stevens Parish Miami, FL  
**7<sup>th</sup> Grade Public School Religion Teacher**

- Teach 7<sup>th</sup>-grade students Religion
- Made lesson plans for classes
- Taught class with more than 30 students
- Prepared the students for Confirmation

August 1999-May 2000 St. Mary Magdalene St. Louis, MO  
**7<sup>th</sup> Grade Public School Religion Teacher**

- Teach 7<sup>th</sup>-grade students Religion
- Made lesson plans for classes
- Taught class with more than 30 students
- Prepared the students for Confirmation

March 1998-July 1998                      Missionary                      Kenya, Africa

**Missionary**

- Helped rehabilitate children who were addicted to sniffing glue from the ghetto of Kibera, one of the most impoverished ghettos in the world.
- Lived in the Orphanage, organizing the children's day to day lives.
- Helped teach English to the orphans
- Helped teach theology to the orphans
- Taught the orphans day to day fundamental things to be successful

## Education

Grand Canyon University                      Phoenix, AZ  
**Doctorate of Education in Organizational Leadership** with an Emphasis in Christian Ministry  
Graduated December 17, 2018

Grand Canyon University                      Phoenix, AZ  
**M.A. Theology** with an Emphasis in Leadership  
Graduated March 2015

St. John Vianney Seminary                      Miami, FL  
**Certificate of Pre-Theology**  
Graduated May 2002

St. Louis University                      St. Louis, MO  
**B.A., Philosophy**  
Graduated May 2000.

Cardinal Glennon College Seminary                      St. Louis, MO  
Certificate of Achievement  
May 2000

Diocese of Phoenix                      Phoenix, AZ  
**Certificate of marriage Preparation**  
May 2015

Foccus Inc, USA                      Phoenix, AZ  
**Certificate of Facilitator Training**  
May 2015

Diocese of Phoenix                      Phoenix, AZ  
**Advanced Training Certificate in Catechetical Ministry**  
May 2006